



A Silent Auction of Holiday Trees - Goodwood Museum & Gardens November 21-23, 2014

For more information call BBHH @ 850-574-2288 or www.bigbendhabitat.org

TREE DONOR GUIDELINES

The Goodwood Carriage House will be available for set-up and decorating from 3 until 7 pm on Thurs., November 20th and from 9 am – noon on Fri., Nov. 21st. All trees must be in place, fully decorated, and inspected by 1 pm on Fri., Nov. 21st.

If you have questions or need more information contact one of the following:

Nancy Hough at nhough@asrlegal.com or 577-6500 Marti Chumbler at mchumbler@carltonfields.com or 284-5355 Aimee Reed at aimeereed@bigbendhabitat.org or 574-2288

SIZE CATEGORIES:

Mini - under 4 feet Medium - 4 to 5 feet Large - 5 1/2 to 6 1/2 feet

(Note: Maximum height allowed is 6 ½ feet)



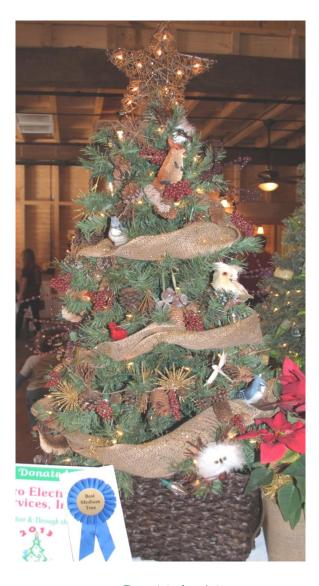
2013 Best Mini Tree Trinity Catholic School

PLEASE COMPLETE THE ATTACHED DONATION FORM AND RETURN IT TO:

Big Bend Habitat for Humanity
Attn: Aimee Reed
2921 Roberts Ave.
Tallahassee, FL 32310

Aimee Reed aimeereed@bigbendhabitat.org

FROM THE TRADITIONAL TO THE UNIQUE, LET YOUR CREATIVITY SOAR



2013 Best Medium Tree Metro Electrical Services

Restrictions & Requirements

DECORATIONS:

- Decorations may not include items marketing your business or organization.
- All decorations must be wired securely to the trees. The trees will be "bagged" and moved completely intact to their new homes.
 Therefore, it is important that the tree and decorations are as stable as possible.
- Tree toppers must be removable.
- A tree skirt or other appropriate covering for the base of the tree (up to 36 - inches in diameter maximum) must be included.
- Decorations should be high quality and enhance the value of the tree.
- Tree must easily fit through normal household doorways with decorations intact.
- To increase the salability of a tree, the Festival of Trees has the right to "tweak" any entry as required.
- The display area is limited to a "circle" around the tree that extends no more than three feet. All items in the display are considered to be part of the donation and will be sold as such.

LIGHTING:

- Pre-lit trees are required.
- You may add additional lights to your tree.
- No more than three strands of lights may be connected on a single line.
- CHECK OUT Before a tree can be considered "finished," the tree must be inspected by a Big Bend Habitat for Humanity Tree Volunteer. You will receive a tax receipt for your donation at this time, if requested.
- SPECIAL RULES -- Handout literature and/or solicitation for your group or business will not be allowed.

 Trees may be moved if staff deems necessary.

Spaces are allocated on a first come, first served basis.

Each entry will have a sign provided by Big Bend Habitat for Humanity with the donor's name and the theme of the tree.

BIG BEND HABITAT FOR HUMANITY

2014 Festival of Trees

Tree Registration



2013 Best Large Tree Harrell Sisters

Contact Name:	
Phone #:	
Address:	
Email:	
Tree Theme:	
	foot maximum):
Under 4 Feet	_ 4-5 feet 5 ½-6 ½ feet
Estimate of Co	st of Materials Used:
I have read and Guidelines:	d understand the Tree Donor
Signature:	
Date:	

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